

April 27, 2020

Dear Liberty Families,

We understand the challenges that have come with the closure of schools, and we greatly appreciate your patience and support as we have worked to implement a host of training and procedures to effectively deliver instruction and enrichment opportunities to our students. Having trained our K-6 instructional staff on the use of Google Classroom/Google Meet, we will provide an additional avenue for teachers to connect and support student learning during this time of school closure. However, it will be important to note that while we have this online platform available, it is not designed to deliver synchronous (direct) instruction to all K-6 students at once. Nor will it be used to connect with students in a oneon-one (individual) basis, rather, it will be used to provide teacher-student connection in small groups for the purpose of checking-in on learning and providing small chunks of tutoring for work that is being delivered either via online or through packet distribution at the sites. Our K-6 teachers will continue to deliver the planned and published Phase 3 lesson plans that were developed for the remainder of this school year. They will accompany this delivery with support using Google Classroom, phone calls, pre-recorded video lessons, and/or other district approved platforms (Seesaw/FlipGrid) to maintain connection with our students. While we recognize that this may not be optimal for all student learning to be effectively differentiated over the course of the next 4-5 weeks, it does provide us a secure platform, that meets the federal guidelines for elementary student interaction online, and offers an avenue for our teachers and students to remain connected for the remainder of the school year. Again, we want to thank our parent community immensely for the support and encouragement they display daily as we continue to navigate the challenges that have come with schools being closed to the public.

Directions for Google Classroom Access:

Thank you for your patience as we have gotten our distance learning plan in place. We will be using **Google Classroom** as our main method of delivering online instruction CTA Liberty Elementary will be using Google Classroom in the following grade levels: **Kindergarten through 6th grade**

If your child has never logged in to their CUSD Google account before, they can access Google Classroom by visiting **classroom.google.com** and entering s + ID# + @gse.cusd80.com for the username and s + ID# + ! for the password of. For example, if your child's ID number is 123456 ...

- their USERNAME would be s123456@gse.cusd80.com

- their PASSWORD would be s123456!

If your child **has** logged on to their account before, their password will be whatever they changed it to. If your child cannot remember their password, please contact their teacher, many of whom will have the ability to reset the password themselves (if they do not, they can pass it on to another staff member who can).

Once your child has successfully logged in, they should see a Google Classroom for their grade level teacher. Your child should NOT need to enter a join code or do anything "extra" to access their Google Classroom. If they do not see a Google Classroom, please contact their teacher for further assistance.

For more information, we encourage you and/or your child to view the following resources:

Parents' Guide to Google Classroom (presentation) https://docs.google.com/presentation/d/11xzH8OBzUuhsY_XOSsgAbz3BbXNJhOJ_SSMbI2sLNZM/preview

Google Classroom Cheat Sheet - Parents/Students https://docs.google.com/document/d/195EE38LoyB80_f9Mc-nWWRdDIOi7We8_eFI61UuH7ZU/preview

Troubleshooting Google Classroom for Students https://support.google.com/edu/classroom/answer/6315899

Lastly, please look for a second message coming from CTA Liberty through Infinite Campus containing the "Virtual Learning Consent Form". The consent form is a fillable document. Simply download the document, type in your information, save it to your computer, attach it an email, and send it back to your student's homeroom teacher.

Sincerely,

Anthony M. Smith Principal